

# Old Barn Farm – Bed & Breakfast Terms & Conditions

## Bookings

To reserve a room, a **non refundable deposit** in respect of the first night's accommodation cost is required for all bookings. We accept the following forms of payment:

- Cash
- Cheque with banker's card details, made payable to 'P.J. Harforth'.
- Credit/Debit card including details (type, number, expiry date, issue number, a valid from date and the three digit security code shown on the signature strip on the reverse side of the card, the name as it appears on the card and the full postal address of the card holder).

A charge of 2% is levied against payments paid by Credit Card – no charge is made for accounts settled by Debit Card.

## Cancellations

Once you have booked your stay, our agreement is a legal contract and any deposit you may have paid is non-refundable. If you need to cancel please contact us immediately. For cancellations made up to 14 days before your booking you will not be liable for the total balance. For cancellations made after this time or by failing to take up the booking without cancelling you will be liable for the total amount. (Every effort will be made to re-let the room(s) and adjust the charge accordingly.) For this reason you may wish to take out cancellation insurance, which is inexpensive and can be obtained from any good broker.

## Arrivals & Departures

Check in: 4.30 p.m. – 7.30 p.m.                      Check Out: 9.00 a.m. - 10.30 a.m.

We ask that guests telephone us to **confirm** their **arrival time** either the evening before or on the morning of their arrival to ensure that we can greet you personally.

## Change of Room

We will always do our best to accommodate individual requests however we cannot always guarantee that you will occupy a specific room for your stay. The management reserves the right to amend bookings or provide alternative rooms at their discretion.

## Non Availability

We would only cancel your booking if accommodation was unavailable for reasons beyond our control. We would attempt to offer you alternative accommodation, however if this was not possible, or unacceptable to you, then we would refund all monies paid by you. Our liability would not extend beyond this refund.

## Damages and Breakages

Please take care with our accommodation. You are responsible and liable for any breakages or damages which you cause to the accommodation or its contents. Please report these as soon as they occur. We do not normally charge for minor breakages, but we may send you an invoice for repair or making good if the damage or breakage is significant and we may also make an additional charge if it prevents us from re-letting the room until completion of the repairs.

## Smoking

We are a **totally non smoking establishment** and any person contravening this policy will be charged £100.00 for the deep cleaning as a result of same; this will be invoiced or debited against the card details provided.

## Liability

We do not accept any liability for any damage, loss or injury to any member of your party or any vehicles or possessions, unless proven to be caused by a negligent act by ourselves or our employees or contractors whilst acting in the course of employment.

## Children & Pets

We are unable to accept children under the age of 14.  
Pets are not permitted.